

August 25, 2008

Dear Parents:

**Important Notice – Please Read**

There will be a new Student Drop-Off Procedure for those parents who wish to drive their children to Sanfordville Elementary School.

Please use the main entrance driveway and just follow the yellow line, arrows, and signs to the new drop-off point.

The new drop-off point is now located by our west-side entrance to the building.

I have asked the Warwick Police Department to assist in directing traffic and controlling the flow of cars until parents have learned the new procedure.

Kindly remember that the school opens for students at 8:55 am. Do not drop children off before this time.

Thank you.

Sincerely,

Roger Longfield, Principal